

Meeting Minutes
Location: RHS Conference Room
Date: March 12, 2025
Time: 6:00 PM

1. Call to Order

- Meeting called to order by Becky at **6:16 PM**
- Seconded by **Cheri**
- Motion passed by unanimous vote

2. Approval of Previous Meeting Minutes

- **Savior** shared the minutes from the previous meeting hosted on 12/11/24
- Becky motioned to approve meeting minutes
- Seconded by Chris Antrim
- Passed by unanimous vote

3. Announcements

- **Becky** announced she will be stepping back from active duties.
 - She will remain **CEO**
 - **Cheri** will serve as the main Director handling all RCB matters
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4. Check Request Process

- All requests must follow this process:
 - Properly complete check request forms
 - Obtain necessary approvals
 - Upload deposit slips to the portal
 - Requests due by **Fridays**
 - Delivery available **Monday-Friday** via Andrew or Becky
 - **All receipts and forms must go through the portal**
 - Do **not** hand-deliver receipts
 - Venmo is a **last resort** option; contact for arrangements if needed
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5. Website Updates

- **Becky:** Send any website or social media content for posting

6. Communication & Engagement

- **Savion** emphasized:
 - Importance of communication between members and board
 - Keep calendar, events, and relevant information updated and accessible
 - **Cheri/Becky** reminder:
 - All leads must attend at least **2 meetings per year**
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7. Fundraisers

- **Tri-Tip Dinner (Becky):**
 - Drive-thru only
 - Students will serve as runners
 - Meal includes tri-tip, salad, beans, and bread
 - No frozen meat—only full dinners
 - **All orders online**, via **QR code**
 - **No cash accepted**
 - Tri-Tip from Swingles @ \$8.27/lb
 - Order window: **March 20 – April 24, 2025**
 - **Pick-up:** May 1st, 4–7 PM
 - **Chris** noted high profit margins
 - **Chipotle Fundraiser (Savion):**
 - Shared upcoming opportunity
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8. Fireworks Booth (Cheri)

- Profits will be evenly split among participating members
 - Members will sign up for shifts
 - Avoid using the word "**fireworks**" in social media posts (risk of removal)
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9. Snack Bar Discussion (Becky & Cheri)

- **Sacramento Braves** renamed to **Rosemont Jr. Wolverines (RJW)**
- Proposal: RCB to run RJW snack bar
 - 40% off the top goes to supplies
 - 60% of the profit goes to the participating members assisting in snack bar
 - 40% of profit to RJW
 - Estimated 5–6 home games starting August

- Members to email Becky with interest or concerns
 - Clarification requested regarding profit split
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10. Recognition

- **Chris Antrim** recognized for his dedication and support
 - Presented with a thank-you card and gift card from Becky
 - Members shared appreciation
 - Chris offered continued support for RCB
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11. Principal Mitchell Jones' Remarks

- Thanked all members for attending and supporting RCB
 - Emphasized:
 - All fundraisers must go through RCB
 - RCB provides plug-and-play tools—get involved
 - Importance of participation from members
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12. Open Floor

- **Von – Donations vs Fundraising Clarification**
 - No self-solicitation: all efforts must go through RCB
 - Donations directed to specific programs will be fully allocated to them
 - Thank-you letters issued for donations over \$300
 - **Von – Raffles**
 - RCB cannot apply for raffle permit until **April**
 - **Alcohol at Fundraisers**
 - Must be board-approved
 - Submit detailed descriptions for any events involving alcohol
 - RCB has liability insurance in place
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13. Tri-Tip Promotion (Chris)

- Promoted **Essence of Rosemont** event
 - Opportunity to promote and taste tri-tip
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14. Closing Remarks (Becky)

- Undergoing surgery Monday
 - Expressed appreciation for all members
 - Final meeting to be held in **June**
 - Encouraged greater **student involvement** in RCB
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15. Adjournment

- Motion to adjourn by **Becky** at **7:15 PM**
- Seconded by **Chris**
- Passed by unanimous vote